

SCHOOL SAFETY AND SECURITY ADVISORY BOARD

ROLL CALL

PRESENTER: Rep. Wendy Horman, Chairman

OBJECTIVE: Roll Call and Introduction

ACTION: Introductions of Board Members and DBS Staff

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Directory



Member	Company/Representing	Mailing Address	Original Appointment	Term Expires
Suzanne Kloepfer	Parent of a Student	1331 Atlantic Dr. Burley, ID 83378	09/18/2018	07/01/2019
K. Logan Easley	Teacher	West Ada School District 1303 East Central Drive Meridian, ID 83642	07/05/2016	07/01/2019
Lori Den-Hartog	Idaho Senate			
James Dale Fry, Jr.	Representative Local School Board	515 Christie Street Troy, ID 83871	07/01/2016	07/01/2019
Dr. Becky Meyer	Rep. School Superintendents	Lakeland School District 15506 Washington St. Rathdrum, ID 83858	08/24/2017	07/01/2019
Matt Freeman	State Board of Education	State Board of Education PO Box 83720 Boise, ID 83720	07/01/2016	07/01/2020
Jeff Gunter	Idaho Police Chiefs Association	Hailey Police Department 115 S. Main, Suite C Hailey, ID 83333	07/01/2016	07/01/2020
Charles 'Chad' A. Huff	Idaho Sheriff's Association	Payette County Sheriff 1130 3rd Avenue, Room 101 Payette, ID 83661	07/01/2016	07/01/2020
John Ganske	Idaho State Police	Idaho State Police 700 S. Stratford Meridian, ID 83642	07/01/2016	07/01/2020
William 'Brad' Richy	Bureau of Homeland Security	State of Idaho 4040 W. Guard St. Bldg 600 Boise, ID 83705	07/01/2016	07/01/2020
David Gates	Idaho Fire Chiefs Association	Pocatello Fire Department 408 E. Whitman Avenue Pocatello, ID 83201	07/01/2016	07/01/2020
Matt McCarter	State Department of Education Superintendent of Public Instruction	State Dept of Education PO Box 83720 Boise, ID 83720-0027	07/01/2016	07/01/2020
Rep. Wendy Horman	House of Representatives	State of Idaho PO Box 83720 Boise, ID 83720	07/05/2016	11/30/2018

SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 01

AGENDA

PRESENTER: Rep. Wendy Horman, Chairman

OBJECTIVE: Approve agenda for the December 13, 2018 School Safety and Security Advisory Board meeting and September 13, 2018 Meeting Minutes

ACTION: Consent

BACKGROUND:

**PROCEDURAL
HISTORY:**

ATTACHMENTS: Tentative Agenda and Meeting Minutes



UPDATED TENTATIVE AGENDA

NOTICE OF PUBLIC MEETING

***IDAHO SCHOOL SAFETY AND
SECURITY ADVISORY BOARD
VIDEOCONFERENCE MEETING***

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d'Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

Thursday, December 13, 2018

9:30 a.m. - 1:00 p.m. (MT)

(Note: North Idaho - Meeting Commences @ 8:30 a.m.)

-
- 9:30 a.m. CALL TO ORDER** – Rep. Wendy Horman, Chairperson
- o Roll Call & Introductions
 - o Open Forum

CONSENT AGENDA

1. Approval of the December 13, 2018 Agenda and September 13, 2018 Minutes

INFORMATIONAL AGENDA

2. Office Manager Report – Brian Armes, Program Manager
 - a. Grant Update
 - b. Legislative Report (In Progress)
3. Administrator Report – Chris L. Jensen, Administrator
Financial Report

ACTION AGENDA

1. Approval of Legislative Report – Rep. Wendy Horman, Chairperson
2. Approval of the FY20 Budget Request – Rep. Wendy Horman, Chairperson
3. Calendar 2019 Board Meetings – Rep. Wendy Horman, Chairperson
 - a. Additional Calendar Dates
 - i. March 7th, 19th 2019
 - ii. June 6th, 13th 2019
 - iii. September 10th, 17th 2019
 - iv. December 5th, 12th 2019

- 1:00 p.m. ADJOURN**

All times, other than beginning, are approximate and are scheduled according to Mountain Time (MT), unless otherwise noted. Agenda items may shift depending on Board preference. 12/11/2018KG

**IDAHO SCHOOL SAFETY AND SECURITY ADVISORY BOARD
VIDEOCONFERENCE MEETING**

Thursday – September 13, 2018 - 10:00 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian
1250 Ironwood Drive, Suite 220, Coeur d’Alene
2055 Garrett Way, Building 1, Suite 4, Pocatello**

*NOTE: The following report is not a verbatim transcript of the discussions at the meeting,
But is intended to record the significant features of those discussions.*

Chairman Rep. Wendy Horman called the meeting to order at 10:02 a.m. (MT)

Board Members Present:

Rep. Wendy Horman, Chairman
Matt Freeman, Vice-Chairman
Brad Richy
Logan Easley
John Ganske
David Gates
James Fry
Matt McCarter
Becky Meyer
Sen. Lori Den Hartog
Chad Huff

DBS Staff Members Present:

Chris Jensen, Administrator
Ron Whitney, Deputy Administrator
Patrick Grace, Region 2 Manager
Spencer Holm, Deputy Attorney General
Brian Armes, IOS3 Program Manager
Mark Feddersen, North School Analyst
Mike Munger, Southwest School Analyst
Guy Bliesner, East School Analyst
Kayla Green, Administrative Assistant 1

Board Members Absent:

Jeff Gunter

- ◆ **Approval of September 13, 2018 Agenda and January 11 and 24, 2018 Meeting Minutes**
MOTION: Board Member Gates made a motion to approve the September 13, 2018 agenda and January 11 and 24, 2017 Board meeting minutes as presented. Board Member Brad Richy seconded. All in favor, motion carried.

- ◆ **Community Partnerships, Review School Commands**
Program Manager Brian Armes introduced Lieutenant Shawn Harper. Lt. Shawn Harper discussed the Valleywide Committee he has formed to create a statewide standard response. He explains that the committee was created in May and initially comprised of over 33 agencies to include law enforcement, fire, mayoral staff, school districts and other stakeholders throughout Ada and Canyon county. Lt. Harper is the supervisor of the Meridian Police Department School Resource Officers. He addresses the transiency students have between schools and school districts. The goal of the committee is to allow teachers to focus on teaching more by not requiring teachers and students to consistently be trained to

the changes in terminology. The four responses are lockdown, hall check, evacuation and reverse evacuation. He thanks the IOS3 for their help in creating the documents and annexes for the four command responses. He talks about expanding the committee to include statewide instead of just within the Treasure Valley. He invites the board to the meeting on September 20th to approve the annexes. He then goes on to discuss the IOS3's participation in the development of the training. Board Member Becky Meyer asked who was providing the training to the teachers. Lt Harper answered that the local law enforcement will be providing the training to the school districts in their areas. Board Member David Gates thanks Lt Harper for his hard work and discusses that he would like to see the board endorse this effort. Program Manager Armes would like to remind that the local school board and the Idaho School Board Association that has the authority to implement the policy for the four command responses. Board Member Matt McCarter asked the length of training to train to the four command responses. PM Armes answers that that is still a work in progress. Board Member Brad Richy wants to warn against changing the slogan from federal guidelines because that may take away some federal funding.

◆ **Office Manager Report**

General- PM Armes presents on the summary of work the IOS3 has completed. He shares how there has been 27 new schools this year and 3 more in the works. While some of them are school district new schools, many of them are new inducted charter schools.

Charter School Commission- PM Armes discusses how the IOS3 has been working with the Charter School Commission to get to upcoming charter schools before they sign leases in new locations. He addresses some of the issues the IOS3 has faced with the placement of new charter schools, to include outlet malls, public areas that are not E occupancy rated, or off of public roads that cause unsafe traffic patterns.

Training and Consulting- The IOS3 completed one-hundred and fifty-nine hours of training and consulting in the 2016-2017 school year. The IOS3 completed almost twelve-hundred hours, showing an increase of over seven times.

Higher Education- PM Armes presented on the work that the IOS3 is doing with the College of Eastern Idaho as they transition from a technical school to a community college.

Plan Review – PM Armes discussed the fact that IOS3 does not have any statute mandates for plan review of schools, however they have had the ability to look over a few that have gone within the Division of Building Safety. Administrator Jensen commented that the state spends hundreds of millions of dollars building new school facilities without checking into school safety and security. Chairperson Horman asked Administrator Jensen if he believes there needs to be a rule change. Administrator Jensen answered that he is unsure, but that he know this issue needs fixed. He shared that the Division of Building Safety is working on being Crime Prevention Through Environmental Design (CPTED) certified, making them the only ones in the state. He suggests a rule or law change that requires that certification for school design. Board Member Matt McCarter commented that the State Board of Education attempted something similar years ago and that architects shot it down. Board Member Brad

Richy shares his experience with the Idaho Office of Emergency Management having to aid building that did not comply with the standards before an incident.

Logo/See, Tell, Now!- PM Armes briefly discussed the logo changes and the shortening of the office title to IOS3. He also shared about the relaunch of the See, Tell, Now! Campaign and the changes to a social media marketing. With a digital campaign, the goal is to reach more secondary-aged students.

Behavioral Threat Assessment- PM Armes introduces Analyst Mike Munger to discuss the discuss the Idaho Model for the Behavioral Threat Assessment (BTMA) Model. Analyst Munger shared how many of the administrators are concerned with their ability to handle students with behaviors of concern. The IOS3 has been working with school districts throughout Idaho to help them address these concerns. Analyst Munger talks about the plan to build a functional training model for Behavioral Threat Assessment. Members of the IOS3 are working on becoming Certified Threat Managers. Board Member Senator Lori Den-Hartog asked if the IOS3 is the appropriate place to launch the new BTMA/Tipline programs. PM Armes answers that the IOS3 is the help provide the bridges between the school districts and other stakeholder agencies to meet the needs of the schools.

Tipline- Administrative Assistant Kayla Green discussed the National Tipline Conference that Analyst Munger and her attended. She also shared that the IOS3 submitted two grants from the Department of Justice/Bureau of Justice Assistance for the Behavioral Threat Assessment and the Tipline. The IOS3 will not know if they were awarded the grants until later in September. Board Member McCarter asked about a functional model that allows a statewide alert system. Administrative Assistant Green references the Oregon model that requires training and registration prior to use.

Communications- Analyst Guy Bliesner shared with the board the distribution of the communications equipment that he has attained through partnerships with other agencies throughout the state. He presented on why radio communications are so important within school districts.

KISS Initiative- Board Member Matt McCarter presented a PowerPoint on the Kiss Initiative. McCarter discussed current appropriations of funds for the Safe and Drug Free Schools and the ESSA Title IVA funding. He went over the KISS Initiative responses and the FY2019, FY 2020 budget requests. The budget requests for the school safety course for FY19 are \$410,000, the budget requests for FY20 are \$1.4 million. The class would be a one to two credit load through Idaho Digital Learning. Vice Chair Freeman asked if the \$1.4 million was accumulative from the FY19 and FY20. McCarter said it is not, so it would be a total of \$1.8 million for this budget request for both fiscal years. Board Member Easley spoke on the BURST courses through West Ada. He believes that the validity of the course makes a three-credit course just as applicable. would be a formula-based model. McCarter further presented on the FY19 budget request for the School Safety Grant would be \$18.5 million, with no request for FY20. McCarter explained the shift away from hiring a single person to using the money to further aide in the needs of schools. Board Member Gates stated he would like to see the grant tied to data from the IOS3. Board Member Matt McCarter stated that Mike

Munger was on the advisory board for the grants. He went on to further explain that the grant is the School Safety Grant and the distribution School Safety Tipline for FY19 and FY20 would be \$200,000 to create a tipline, if the IOS3 is funded from the grant they applied for pertaining to the tipline then SDE will not seek funding for a tipline. For the Crisis Communication Counselor, the FY19 request will be \$38,900 and for FY20 the request will be \$62,400. Board Member Gates asked about the criteria for the grants. Board Member McCarter explained that they are data driven. Board Member Den-Hartog questioned about the time consumption for another grant program, expanding that there is significant administrative costs to the department and the districts for applying for grants. Board Member McCarter discussed how accountability is important and that the SDE has created an efficient model for the Safe and Drug Free money. Board Member Gates questioned whether the board could oversee reviewing applications. McCarter stated that many of the applications are straight forward, for example a cost share of a School Resource Officer. McCarter went on to explain how the numbers were created and that in the basic form there would be \$25,000 for every one of Idaho's 783 school facilities. Board Member Chad Huff explains his concern with Fruitland's lack of a School Resource Officer and would like to see this help pay for that. Chairperson Horman expressed that there is money out there for School Resource Officers if the local school boards would choose to utilize those funds for that purpose. McCarter shares that it is the goal to provide a IVA well-rounded education. Board Member Gates would like to see the board review and assessments required to access these funds. McCarter updates that the FY19 is a supplemental request and that the FY20 is no ask. Board Member Den-Hartog asked Program Manager Armes to clarify the Post-Assessment Exit Interview. Program Manager Armes explained that it is 650 questions, grouped in primary areas. Board Member Den-Hartog suggests that the cost estimated for changes to make a clean connection with the assessment and the grants. Board Member Gates expressed that he thinks the \$18.5 million would be best utilized over a five-year period versus a one-year period. He furthers by expressing his disappointment in not having been a part of the process from the beginning. Board Member McCarter expressed that the SDE is still processing feedback and the KISS Initiative is a work in progress. Analyst Munger asked for clarification on the grant portion, stating that the initial roll out of the Initiative was to pay for staff, but has evolved into granting for safety and security, so does it now no longer include staffing because it is only one-time money? Board Member McCarter stated that superintendents across the state pushed back because they did not want to use it for staff, so the SDE broadened the scope for use of the monies. He expanded on the fact that the request would only be for FY19, due to FY20 has other large asks, the career ladder for example. Analyst Munger followed with a question about the changes from the survey feedback. Board Member McCarter answered that the survey is on-going, but much of the survey answers were from the previous iteration. Analyst Bliesner voiced his concerns for 'band-aid' fixes with that amount of monies, given the gap between larger and smaller school districts. Board Member McCarter explained that the formula is tiered. Board Member McCarter further went on to discuss the tipline, as it is a newer addition to the Initiative and is meant as a back-up if the IOS3 does not receive the grant money. Board Member Richey would like to be a part of the discussion, if the grant is not funded. Administrative Assistant Green asked if McCarter planned to model the tipline after the Utah model referenced, as they have crisis staff teamed 24/7 through the university and they can use Medicaid funds. McCarter stated that the tipline is still a work in progress. He went on to present on the Crisis Communication

Counselor that will be housed within the SDE. The idea was received by the State Superintendent from meetings with other states who have had incidents and expressed their need for a person to be able to focus on the social and emotional wellness of students. The budget request is \$38,900 for FY19 and \$62,400 for FY20. Analyst Munger inquired about the change from the initial \$200,000 budget to the current request. Board Member McCarter elucidated that the \$38,900 request will be on-going, the \$62,400 request will be an additional on-going and the operational funds were moved into the School Safety Course. Board Member Gates asked if the training or education for this position would be similar to the Behavioral Threat Management the IOS3 is currently working on. Board Member McCarter stated that it will be very similar. He presents on the subject classes and that he currently is working on 9 or 10 different curriculum items. He made notes to further discuss the suggestions made at the future meeting with the IOS3. Chairperson Horman expressed that the SDE having the IOS3 logo on the website for endorsement was inappropriate, as the board has not had a chance to vote on its endorsement for the KISS Initiative. Board McCarter stated that he would hope the board will vote to endorse after the plan is fine tuned.

Legislative Report- Chairperson Horman shared a letter from the United States Department of Education that thanked her for her participation in the discussion with them on the actions of the IOS3. She explained the Department's interest in the 'bridge' functions of the IOS3. She presented to them at a regional meeting in Cheyenne, WY on August 7th, 2018. Program Manager Armes discussed the budget request changes and the changes for the legislative report. He discussed that Senator Hill from the Education committee wanted to see a bigger presentation from the IOS3 at the beginning of the session. There is a budget request for an additional Full Time Employee (FTE) in the Magic Valley area. He asks for feedback on formatting for the legislative report. Vice Chair Freeman stated that the deadline for budget requests was September 1st, 2018, so that would not be for the next year. Administrator Jensen did a FY20 budget request for the new FTE.

Meeting Schedule- Chairperson discussed changing the mandated annual meeting to a strongly recommended quarterly meetings. The board discussed the next board meeting. The board will decide 2019 board schedule next meeting. The next board meeting is set for December 13th, 2018 at 9:30 am.

Election – DAG Spencer Holm clarified the rule in place for the Chair of the board, allowing Representative Horman to stay the Chairperson until next year.

MOTION: Board Member Meyer made a motion to keep Representative Wendy Horman as the Chairperson and Vice Chair Matt Freeman for the additional year. Board Member Gates seconded. All in favor, motion carried.

◆ **Administrator Report**

Financial Report –Administrator Jensen reviewed The Idaho School Safety and Security Advisory Board Fund, FY19 financial statement as of September 1, 2018.

Administrator Report – Administrator Jensen reviewed DBS Administrator Report which is a regularly addressed agenda item. Administrator Jensen discussed the expansion of the needs of the office and the budget request changes.

◆ **Adjournment**

MOTION: Board Member Freeman made a motion to adjourn the meeting, Board Member Gates seconded.

The meeting adjourned at 2:05 p.m. (MT).

WENDY HORMAN, CHAIRWOMAN
IDAHO SCHOOL SAFETY AND
SECURITY ADVISORY BOARD

CHRIS JENSEN, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 02

AGENDA

PRESENTER: Brian Armes, Program Manager

OBJECTIVE: Update on Idaho Office of School Safety and Security

ACTION: Informational

BACKGROUND: Progress Report and Office Updates

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No Documentation Provided



SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 03

AGENDA

PRESENTER: Rep. Wendy Horman, Chairperson

OBJECTIVE: Approval of the Legislative Report

ACTION: Vote to Approve Program Manager Legislative Report

BACKGROUND: Statue 33-5905

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No Documentation



SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 04

AGENDA

PRESENTER: Rep. Wendy Horman, Chairperson

OBJECTIVE: Approval of FY20 Budget Request

ACTION: Vote to Endorse the Budge Request for an FTE

BACKGROUND: 33-5905

**PROCEDURAL
HISTORY:**

ATTACHMENTS: No Documentation Provided



SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 05

AGENDA

PRESENTER: Rep. Wendy Horman, Chairperson

OBJECTIVE: Calendar 2019 Board Meetings

ACTION: Action

BACKGROUND: March 7th, 19th 2019
June 6th, 13th 2019
September 10th, 17th 2019
December 5th, 12th 2019

**PROCEDURAL
HISTORY:**

ATTACHMENTS: 2019 DBS Meeting Calendars



SCHOOL SAFETY AND SECURITY ADVISORY BOARD

Agenda Item No. 06

FINANCIAL REPORT

PRESENTER: Chris L. Jensen, Administrator

OBJECTIVE: Review the Idaho School Safety and Security Advisory Board Financial Report

ACTION: Informational

BACKGROUND: This topic is addressed at all regularly scheduled Idaho School Safety and Security Advisory Board meetings

PROCEDURAL HISTORY:

ATTACHMENTS: Financial Report

