

**IDAHO SCHOOL SAFETY AND SECURITY ADVISORY BOARD  
VIDEOCONFERENCE MEETING**

**Tuesday – September 10, 2019 - 09:30 a.m. (MT)**

**Division of Building Safety  
1090 East Watertower Street, Suite 150, Meridian  
1250 Ironwood Drive, Suite 220, Coeur d'Alene  
2055 Garrett Way, Building 1, Suite 4, Pocatello**

*NOTE: The following report is not a verbatim transcript of the discussions at the meeting,  
but is intended to record the significant features of those discussions.*

Vice Chairperson Matt Freeman called the meeting to order at 9:36 a.m. (MT)

**Board Members Present:**

Matt Freeman, Vice-Chairman  
Sen. Lori Den-Hartog  
Logan Easley  
Suzanne Kloepfer  
James Fry  
Eric Studebaker  
Jeff Gunter  
Chad Huff  
Dr. Becky Meyer

**DBS Staff Members Present:**

Chris Jensen, Administrator  
Spencer Holm, Deputy Attorney General  
Ron Whitney, Deputy Administrator  
Brian Armes, IOS3 Program Manager  
Mark Feddersen, North School Analyst  
Mike Munger, Southwest School Analyst  
Guy Bliesner, South East School Analyst  
Kayla Green, Project Coordinator  
Tara Biddle, Administrative Assistant 1

**Board Members Via Conference Call:**

Representative Wendy Horman, Chair  
Jeff Gunter

**Board Members Absent:**

David Gates  
Brad Richy

◆ **Approval of September 10, 2019 Agenda and December 13, 2018 Meeting Minutes**

**MOTION:** Board Member Senator Hartog made a motion to approve the September 10, 2019 agenda and December 13, 2019 Board Meeting Minutes as presented. Board Member Easley seconded. All in favor, motion carried.

◆ **Office Manager Report**

Staff Change: Program Manager Armes reported that Tara Biddle has been hired onto staff as the part time Administrative Assistant.

Updated Triennial Assessment Numbers: PM Armes reported that unfortunately the Idaho Office of School Safety and Security (IOS3) has been unable to complete all the triennial assessments. They fell short by 10% within the three-year window. It is anticipated the

assessments will be completed by the end of the 2019 calendar year. To date, IOS3 has completed slightly over two-thousand hours in consulting and training.

Information is available on a district level, but the specific information for all the individual campuses have not been completed. It has been found that the assessment brings up common elements on a district level, which allows them to move forward with their planning. As reported previously many of the training and consulting hours, not including assessment time, completed are due to schools and organizations requesting more information following a training or consulting session as this effort has grown. This training has allowed us to interface and assist with school board members and their actions. This is critical due to Idaho Code 33-512 which empowers school board members with the ultimate authority for the health and safety of their students.

At this time PM Armes opened it up to questions. Board Member Easley asked if the deficit is in the larger areas or the more remote areas that are not interconnected. PM responded that that the more rural remote areas have been completed it is the larger districts that have not been completed.

ISCRS & Idaho 4 Command Response System: PM Armes reported on the ISCRS and the 4 Command Response System that was introduced the beginning of last year. This program was presented to the Board this time last year by Lieutenant Shawn Harper, Meridian Police Department. The program started out as a valley wide effort but has now been implemented across the state. The primary goal is not to take away local control, but to have uniform language in place so that first responders, school personnel, and students have common elements from which they can base their emergency response. The analogy was given that stop signs have always looked the same for a very long time. When it comes to basic life safety there is not as much room for individualistic behavior as there is for expected and preventive behavior. The goal is regardless if the school is a smaller, rural school or a large school in a more populated area that school personnel, students, and emergency personnel know how to respond in an emergency in a uniform way. Board Member Easley stated that having the overview of the 4 Command Response System and the unity it provides is helpful and if kept in place, school districts still have the local autonomy to dictate some of the responses and have enough control from within.

This training was made to guide school districts by providing a substantial training platform and solid procedure and protocol since there are not any state mandates in place. This 45-minute training is by invitation only. Law enforcement agencies are working very closely

with their school districts and SRO's are currently delivering the training. This summer Detective Shaun Harper, John Bongiorno from Meridian Fire Department, and PM Armes have met with the first responder community, school boards, and the ISBA members inform them about using the uniform response and its benefits. Through Joel Lombardo at Ada County Emergency and with available training dollars he had available short videos were filmed which support the training. The four videos were shown during the meeting. South East School Analyst, Guy Bliesner commented that there is also supplemental material given with the videos, which includes a presenter guide for trainers, and classrooms.

A brief discussion ensued after the reverse evacuation video discussing the confusion that can occur between law enforcement and the local school or district office during an emergency. Board Member Studebaker brought up the concern about the implementation of the 4 Command Response. The question was asked of how many schools may have existing protocols in place that do not align with the what's being presented and if a school has this issue, is there room for administrators to add or change terms? PM Armes encouraged that the language stays uniform to avoid confusion. Having a common language allows the administrators to make the best decision given the emergency. Regarding the number of school districts using protocol that wouldn't align, the number is estimated less than 25 %. Board Member Senator Den-Hartog stated that implementing the 4 Command Response also assists the law enforcement community. By having a uniform language and response as they move to different agencies and districts throughout their careers it has proven beneficiary. By having this in place it also helps stop potential fear in children and parents by not using extreme language and better communicating the type of emergency. Acting Chairman Freeman asked if the ISCRS & Idaho 4 Command Response System videos were available for the Board. PM Armes stated at this time they were not, but that links would be sent.

Governor's Education Task Force Sub-Committee Update:

PM Armes reported that the Sub-Committee has had 4 meetings since August with one remaining. There has been talks regarding standardized and mandated safety planning. At this time the handout provided to the Board was referenced. This document was created to lay out a systematic process that directs schools toward effectiveness in safety planning and implementation for those schools that have asked the Idaho Office of School Safety and Security for additional guidance after their assessment has been completed.

◆ **See, Tell, Now Tipline Update:**

Marketing Update: Project Coordinator Kayla Green gave a presentation to discuss the Confidential Statewide tipline See, Tell, Now. As reported in December it was discussed that an evaluation had been done on software and it was decided to partner with Sprigeo. This is the vendor that has been used for Safe Oregon and has been in operation as a state-wide system for 4 years. After partnering with them, PC Green presented the Regional District Digital Interoperability Governance Boards (DIGB), which is made up of the emergency managers in each county, that are responsible for taking care of emergency communications and dispatch centers. She has also met with ISP's Communications staff.

See, Tell, Now went live April 1<sup>st</sup>. By the end of the school year 7 school districts registered and trained for the tipline. Several school districts came on during the summer. Currently 23 have been trained and enrolled. It is estimated that another 24 would be signed on and ready for training by the end of October. PC Green has begun doing student awareness assemblies, with the first being Troy School District.

It was also reported funds that had been allocated to the Tom Scott Agency from former Governor Otters wife Lori Otter the spokesperson for See, Tell Now and the Lama Campaign have been used to create four- 15 second PSA videos with tipline numbers. These videos are posted on the See, Tell, Now website for viewing.

The next item discussed was cost effectiveness of purchasing on a state level verses a district level. In comparing purchasing of software, the least expensive software for every school district in the state (not including private or parochial schools) would be just under 1 million dollars. This does not include personnel or call center services. For the state to have IOSSS be the main provider, the cost is under \$200,000 annually for 5 years. This cost includes software maintenance, the call center contract, marketing services, and 1 fulltime employee. Looking to the future the office supports statewide communications for all children and staff. It has been expressed by districts, one example being Troy that they have explored having this program in place for years but did not have the funding in place to support such an endeavor.

It was reported that IOSSS has partnered with Crime Stoppers on implementing this program at the higher education institutions due to several enquiring into the tipline. Currently See, Tell, Now is not being promoted on college campuses. This will be a large endeavor that our agency will begin to work on once all of the K-12 school districts have been addressed. This will be a challenge blending with K-12 but does need to be addressed since there are high

school students that are dual enrolled and attending college campuses which means minors are interfacing with adult students.

At this time Acting Chairman Freeman briefly asked about the higher education expressing interest in the tipline. PC Green explained it was thought that the higher education campuses had a program in place where incidents could be reported and streamlined to one central place. Unfortunately, the campuses have several different numbers to report incidents depending on the type of information being reported. Acting Chairman Freeman asked that PC Green stay in conversation with him to see how he can assist being this is an appropriate role for his board to help coordinate with higher education institutions. PM Armes addressed how college campuses will present challenges such as the type of events that are being reported. It will need to be distinguished what type of incident is being reported whether it's a school-based issue, Clery issue or criminal event. The Clery Act requires greater transparency and timely warnings from colleges and universities about crimes that are committed on campus, including crimes of sexual violence.

Tentative Legislative Considerations for Tipline: PM Armes reported that the tipline was established by a Federal Grant and funding will expire in April 2021. This has caused concern amongst some of the school districts and the stability of the tipline past the granting process. This was an issue PM Armes interjected into the sub-committee at their last meeting and expressed that having a statewide agency would be more cost effective than each district running its own system. As mentioned prior costs could be up to 1 million versus \$200,000 if implemented on district levels versus a state level. The cost savings will be brought to legislators to see how this can be funded in the future. Acting Chairman Freeman asked for clarification that the grant is currently the paying for the annual licensing fee. This was confirmed by PM Armes. Acting Chairman Freeman stated that the advisory board could work on bringing forward a request for sustainable funding next session because the opportunity to submit requests through the executive branch for this session has closed. Understanding that this last year's budget request period has passed, and knowing April 2021 is the expiration date, PM Armes stated that this would be an emergency funding issue in the next session, but timing will allow the data to be available to see how much this system is being utilized. Board Member Senator Den-Hartog stated data including how many students downloaded the app, and how many school districts are interested and how many districts have implemented the tipline should be presented. This is a valuable process to be able to come back to the legislature to continue a long-term stable funding resource.

Another legislative consideration is that several states have implemented tiplines, and in retrospect should have put protective legislation in place against tipline abuse. Oregon is leading the way with protective legislation. This is something that needs to be explored moving forward as See, Tell, Now continues to develop. Board Member Easley asked if there was something under current code to false calls to 911. PC Green stated that this code is specific to calls for law enforcement narrowing this scope. Acting Chairman Freeman stated it would be appropriate for the advisory board to consider some type of legislation to bring forward next session that would address potential hoax tips that are received and how they are dealt with.

◆ **Action Items**

Approval of Extension for the State of Idaho Threat Assessment Model for Schools Award #2018-YS-BX-0022:

**MOTION:** Board Member Senator Den-Hartog moved to approve Extension for the State of Idaho Threat Assessment Model for Schools Award #2018-YS-BX-0022.

**SECOND:** Board Member Chad Huff

*In Favor: 11 Opposed: 0 Abstained: 0*

**MOTION PASSED**

2020 Board Meetings: (March 3, June 2, September 8, December 8)

**MOTION:** Board Member Logan Easley moved to approve meeting dates as discussed with the option to cancel.

**SECOND:** Board Member Senator Den-Hartog

*In favor: 11 Opposed: 0 Abstained: 0*

**MOTION PASSED**

◆ **Administrator Report**

Financial Report:

Administrator Jensen had nothing new to report.

PM Armes reported that he was encouraged by the school liaison for the governor's office to put in for an additional security analyst FTE. Acting Chairman Freeman stated his appreciation for the update on the budget line item and sees the need for an additional security analyst in region 4 to build staff coverage. Ron Whitney, Deputy Administrator

expanded on the budget request regarding the FTE. Grant money was being requested to cover the cost so that the request would not have to expand the FTE under the current financing through SDE and the general funds. There is yet to be determination if we will receive the grant.

◆ **Comments:**

- Board Member Studebaker informed the Board on the upcoming State Department of Education Family and Community Education Event. This year there is a School Safety Symposium attached to the event of which our agency has been a part of planning. This event is being put on in collaboration with IOSSS, the Office of Drug Policy, and the Department of Health and Welfare. It is an invite only event and if anyone had interest in attending please contact Mike Munger Southwest School Analyst or Board Member Studebaker.
- Mark Feddersen, North School Analyst stated that there is an inquiry about board positions that are expiring. At this time the governor's office has not given word on appointments to the board. PM Arnes stated IOSSS appreciates all members currently serving and asked until the governor's office gives direction as to new appointments that current members continue to serve.

◆ **Adjournment**

**MOTION:** Board Member Senator Den-Hartog made a motion to adjourn the meeting, Board Member Kloepfer seconded.

The meeting adjourned at 11:27 (MT).

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WENDY HORMAN, CHAIRWOMAN  
IDAHO SCHOOL SAFETY AND  
SECURITY ADVISORY BOARD

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CHRIS JENSEN, ADMINISTRATOR  
DIVISION OF BUILDING SAFETY

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DATE

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DATE