

**This is intended as a sample of documented procedure and reflects effective practice and is not intended as a mandated or required approach. Adjustments should be made to match your school and school district's personnel and specific circumstance. For editable content and further assistance please contact the Idaho Office of School Safety and Security.*

Any Idaho School District #000

Daily Play Equipment and Area Check List

Week of ____ / ____ / ____

To be completed each school day by playground supervisor/ duty aide

Any overt safety issue or condition must be reported immediately to the Site Administrator and the site Head Custodian. Return completed Daily Check List to the site Head Custodian each Monday with the completed Weekly Inspection Form.

Mon. Tue Wed Thur. Fri

1.) Loosen and rake base material (as needed)					
2.) Fill holes in exit zones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.) Check for debris in base material (sticks, rocks, fecal matter, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.) Equipment Safe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.) Enclosures Safe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

