

*\*This is intended as a sample of documented procedure and reflects effective practice and is not intended as a mandated or required approach. Adjustments should be made to match your school and school district's personnel and specific circumstance. For editable content and further assistance please contact the Idaho Office of School Safety and Security.*

## Weekly Play Equipment and Area Inspection Form

To be completed by playground supervisor / duty aide

Complete inspection on the first school day of the week. Deliver to the Head Custodian when complete.

**Inspector's Name** \_\_\_\_\_ **Date** \_\_\_\_ / \_\_\_\_ / \_\_\_\_.

**Site Location:** \_\_\_\_\_ **Circle One**

Does the surface material need to be redistributed around any playground equipment? Describe action taken: _____ _____	<b>YES</b>	<b>NO</b>
Is the surface material free from hazards? Describe action taken: _____ _____	<b>YES</b>	<b>NO</b>
Is hardware broken on any playground equipment? Describe action taken: _____ _____	<b>YES</b>	<b>NO</b>
Are there any sharp edges or points on any playground equipment? Describe action taken: _____ _____	<b>YES</b>	<b>NO</b>
Are playground borders safe in all respects? Describe action taken: _____ _____	<b>YES</b>	<b>NO</b>
Are there any unusual hazards in the play area? Describe action taken: _____ _____	<b>YES</b>	<b>NO</b>
Have any injuries taken place in the play area in the last week? Describe the injuries: _____ _____ _____ _____	<b>Yes</b>	<b>NO</b>

